



**Government of India
Ministry of Communications
Department of Telecommunications**

**O/o Pr.Controller of Communication Accounts, Mumbai
2nd Floor, CTO Building, Fort, Mumbai-400 001 (ISO 9001:2015)**

No: Pr.CCA/Mum/Admn/Deputation/2022-23

Dated: 12/09/2023

CIRCULAR

To
All Ministries/Departments of Govt. of India/PSUs.

Sub: Deputation in various cadres in the O/o Pr.CCA Mumbai, Mumbai-01.

Dear Sir/Madam,

Enclosed herewith kindly find a copy of the Notification for filling up vacant posts in different cadres on deputation basis in the office of Pr.CCA Mumbai, DoT, Mumbai-01 for information and further necessary action at your end.

Encl: As above

**Jt. Controller of Communication Accounts
O/o Pr.CCA Mumbai, Mumbai-01**

Copy forwarded for information and necessary action to:

1. All Pr. CCA/CCA/Jt.CCA, with kind request to provide this notice widest publicity in respective circles and especially share it with respective state governments and CGM BSNL offices.
2. The Director (SEA), Department of Telecommunications, Sanchar Bhawan, 20-Ashoka Road, New Delhi-110001- for information pl.
3. The CGCA, Department of Telecommunication, O/o CGCA, NICF Campus, Ghitorni, New Delhi-110047- for information pl.
4. The DDG (PA&F), DoP, Dak Bhavan, New Delhi-110001.
5. The ADG (PA-Admn), DoP Dak Bhavan, New Delhi-110001.
6. The ADG (SEA), DOT, Sanchar Bhawan, 20-Ahoka Road, New Delhi – 110001.
7. The Controller General of Account (CGA), Lok Nayak Bhavan, Khan Market, New Delhi-110003.
8. O/o Debt Recovery Tribunal, Telephone Bhavan, Shahid Bhagat Singh Rd, Colaba, Mumbai-400005
9. O/o The Pr. Account General (A&E)-I, Maharashtra, 101, M.K. Road, Mumbai 400020.
10. FA &CAO, Central Railways, Chhatrapati Shivaji Terminal, Mumbai.
11. FA &CAO, Western Railway, Churchgate, Mumbai-400001
12. Director of Audit, Audit Bhavan, BandraKurla Complex, Kurla(West), Mumbai-400098.
13. Accounts Officer, P&T Audit Office, C-Wing, 4th Floor, Admn Bldg., Santacruz(West), Mumbai-54.
14. Chief Commissioner Income Tax, Aykar Bhawan, Marine Line, Mumbai-400021.
15. Directorate General of Shipping, BETA Building, 9thFloor, I-Thik Techno Campus, Kanjurmarg(East), Mumbai-400042.
16. All the BSNL SSA Heads Maharashtra Circle with kind request to give this notice widest publicity.
17. AGM (Admn), O/o CGMT, MH Circle, BSNL, Mumbai-54.
18. O/o CPWD, C-10, Pratyakshaker Bhavan, Bandra- Kurla Complex, Bandra East, Mumbai- 400051.
19. O/o UIDAI, 7th floor MTNL Exchange, GD Somani Rd, Cuffe Parade, Mumbai, Maharashtra 400005.
20. O/o Mumbai Central Electrical Division -3, 3rd Floor, Chintamani Plaza, Andheri – Kurla Rd, Andheri East, Mumbai, Maharashtra 400099
21. O/o Central Labour Commissioner Office, 1st Floor, Eastern Express Hwy, Sion, Mumbai- 400022
22. O/o Defence Estate , Nanabhai Moos Marg, Army area, Navy Nagar, Colaba, Mumbai-400005.
23. O/o Defence Estate, Climo Road 16, Rajendrasinhji Rd, Camp Pune-411001.



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Dated: 12/09/2023

NOTIFICATION

Sub: Vacancy circular to fill up AAO/Sr. Accountant/ Jr. Accountant /LDC/PS Steno/Steno posts in the office of Pr.Controller of Communication Accounts, Mumbai, Mumbai-01 on **Deputation Basis** from the officials working in Central Government/State Government/Autonomous Bodies/Public Sector Undertaking.

1. The office of Pr.Controller of Communication Accounts, Mumbai, Mumbai-01 proposes to fill up some of the vacant posts in AAO/Sr. Accountant/Jr. Accountant /LDC/Steno cadres on **deputation basis** from among the staff working in Central Government/State Government/Autonomous Bodies/PSUs as per the details given below-

Sl. No.	Name of the Post	Pay Matrix Level (7 th CPC)	No. of posts likely to be filled
1.	AAO	Level-8 (47600-151100)	01
2.	PS Steno (Gr.B Gazetted)	Level-7 (44900-142400)	01
3.	PS Steno (Gr.B Non-Gazetted)	Level-6 (35400-112400)	01
4.	Senior Accountant	Level-6 (35400-112400)	21
5.	Steno (Gr.C)	Level-4 (25500-81100)	01
6.	Lower Division Clerk	Level-2 (19900-63200)	12
7.	MTS	Level-1(18000-56900)	02

2. The location of Posting is at **Mumbai**.
3. The period of deputation initially will be for **Three Years** and can be extended further if the official wills and the administration approves. The eligibility conditions for each post are given in details at Annexure-I.
4. The terms and conditions of the deputation as stipulated in DoP&T Om No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 and OM No. 2/6/2016-Estt (Pay-II) dated 17.02.2016 shall be applicable.
5. The applications of the willing and eligible permanent officials in the format given in Annexure-II, declaration in Annexure-III may be duly recommended by the Head of the Office/Department as per Annexure-IV together with attested copies of the APAR for the last 3 years, integrity certificate and Vigilance Clearance certificate may be sent to the undersigned on or before **31/10/2023**.
6. This issues with the approval of Competent Authority.

The detailed notification and annexure are available at <http://cgca.gov.in/ccamum/tender-notices>.

Encl: Annexure I, II, III & IV

Jt. Controller of Communication Accounts
O/o Pr.CCA Mumbai, Mumbai-01.

**Eligibility Conditions**

1	<u>Qualifying Service</u>	
	<u>AAO</u>	Officials holding analogous posts in Central/State GovtDepts/Ministries/Autonomous Bodes/PSUs.
	<u>Sr. Accountant</u>	Officials holding analogous posts in Central/State GovtDepts/Ministries/Autonomous Bodes/PSUs on regular basis or JA/Auditors who have rendered not less than three years of regular service in the grade.
	<u>Lower Division Clerk</u>	Officials holding analogous posts in Central/State GovtDepts/Ministries/Autonomous Bodes/PSUs.
	<u>Multi Tasking Staff</u>	Officials holding analogous posts in Central/State GovtDepts/Ministries/Autonomous Bodes/PSUs.
	<u>Steno (Group B (G),B(NG)& C)</u>	Officials holding analogous posts in Central/State GovtDepts/Ministries/Autonomous Bodes/PSUs.
2	<u>Age</u>	The maximum age limit for appointment on deputation shall be 56 years as on the closing date of the receipt of application i.e. _____.
3	<u>Knowledge of Computers</u>	The applicants to all of the above posts should have basic working knowledge of computers in all the modules of MS Office and also the knowledge of internet to send/receive e-mails & use Search Engine.

ANNEXURE-II-PROFORMA

APPLICATION FOR DEPUTATION FOR THE POST OF AAO/ SR. ACCOUNTANT/JR. ACCOUNTANT/LOWER DIVISION CLERK/STENO(Ps Gr.B(G&N.G),Gr.C) in O/o Pr.CCA Mumbai,Mumbai-400001.

1. Name of the official :
2. Date of Birth & Age :
3. Post held at present with
name of the Dept./Ministry :
4. Whether employee of
Central Govt./State Govt./PSU :
5. Present Pay :
6. Educational Qualification :
7. Working experience including
extent of working with computer :
8. Date from which present post held :
9. Brief service particulars :
10. Nature of appointment i.e.
whether Adhoc or Regular :
11. Nature of duties performed :
12. Whether belongs to SC/ST/OBC :
13. Whether served in the Dept. of
Telecommunications on Deputation
basis. If so, the period of deputation
and name of Circle/Station where served :
14. Remarks, if any :

Signature of the Applicant

Annexure-III

- I. I _____ hereby declare that my posting as in the office of the Pr.Controller of Communication Account, Mumbai, Mumbai-01, Department of Telecommunication is purely on temporary basis and shall not have any right to claim for seniority in the said post in respect of services rendered by me _____ on Deputation Basis.
- II. I am not entitled to absorption as _____ in the Department of Telecommunication and therefore will not resort to lay any claim for the same.
- III. I am liable to be repatriated to my parent department/organization for any inaccuracies in the details noted above or for contravention of any provision in the rules/orders governing deputation.

Place:

Date:

Signature of the Official

Countersigned

Signature of the
Controlling Officer with seal

Annexure-IV

**Certificate to be recorded by the Head of office/Department
while forwarding the application.**

Certified that:

1. The particular given by the application are true and have been verified from the service record.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APARs for the last Three years are enclosed.
4. No Disciplinary/Vigilance case is pending or contemplated against him/her. There is nothing against the candidate which makes him ineligible for consideration of appointment to the post applied for.
5. No major/ minor penalty is in force or current against the official.
6. It is certified that the integrity of the official is beyond doubt.

Signature of the Head of office/Department
With official seal & Telephone No.

I/3126273/2023