

भारत सरकार
स्वास्थ्य एवं परिवार कल्याण मंत्रालय
(स्वास्थ्य सेवा महानिदेशालय)
केन्द्रीय औषध मानक नियंत्रण संगठन
केन्द्रीय औषधि परीक्षण प्रयोगशाला
क्षेत्रीय अन्न व औषध प्रशासन भवन, जी.एम.एस.डी. कंपाउंड,
बेलासीस रोड, मुंबई सेन्ट्रल, मुंबई - 400 008
दूरभाष : 022-23002309/022-23002138
फैक्स : 022-23099240
ईमेल : cdtlmumbai@cdsco.nic.in



Government of India
Ministry of Health and Family Welfare
(Directorate General of Health Services)
Central Drugs Standard Control Organisation
Central Drugs Testing Laboratory
Zonal FDA Bhawan, GMSD Compound,
Bellasis Road, Mumbai Central, Mumbai - 400008
Tel : 022-23002309/022-23002138
Fax : 022-23099240
Email : cdtlmumbai@cdsco.nic.in

Accredited By : NABL (ISO/IEC-17025:2017 in Chemical & Biological Testing)

Certified For : IMS (ISO - 9001:2015; ISO - 14001:2015; ISO - 45001:2018)

F. No. 7(5)/NTTL/CDTL-MUM/2023-24/

8546

Date:

28/8/23

CIRCULAR

Government of India,
Ministry of Health & Family Welfare,
Central Drugs Testing Laboratory, (CDTL),
Zonal FDA Bhavan, GMSD Compound, Bellasis Road,
Mumbai Central, Mumbai - 400 008.

RECRUITMENT OF STAFF FOR NATIONAL TOBACCO TESTING LABORATORIES (NTTLs)

Director, Central Drugs Testing Laboratory (CDTL), Mumbai invites applications from eligible candidates for the following contractual posts within fifteen days of the publication of this advertisement:

Sr. No.	Designation	No. to be engaged	Max. age limit (years) (as on date of publication in employment News)	Consolidated emoluments monthly (in INR)
1.	Senior Scientific Officer - I	1	45	65,000/-
2.	Senior Scientific Officer - II	1	45	60,000/-
3.	Technical Assistant	1	45	38,000/-
4.	Accounts Assistant	1	35	34,000/-

ToRs for the various Posts:

1. Senior Scientific Officer-I (One Post)

Qualification:

- Essential: M.Sc. with PhD in Chemistry/ Analytical Sciences/ Instrumentation/ studies related to tobacco and tobacco products.
- Desirable: 3 years research experience in natural products/ synthesis/ analysis of organic compounds/ bio-chemical/ pharmaceutical sciences.

Job description: To plan and execute analytical work.

2. **Senior Scientific Officer-II** (One Post)

Qualification:

- **Essential:** M.Sc. in Chemistry/Biochemistry/Pharmaceutical Chemistry/Sciences or M.Pharm with five years research experience.
- **Desirable:** 3 years research experience in natural products/synthesis/analysis of organic compounds/bio-chemical/pharmaceutical sciences.

Job description: To work on advanced analytical equipments and protocols for tobacco products analysis.

3. **Technical Assistant** (One Post)

Qualification:

- **Essential:** M.Sc or B.Sc./B.Pharm with three years of experiences in chemical/physical/ biological analysis/computer applications.
- **Desirable:** Experience of operating analytical equipment.

Job description: To carry out analytical/synthetic work and to prepare relevant technical reports.

4. **Accounts Assistant** (One Post)

Qualification:

- **Essentials:** B.Com/BA with Commerce/Accounts with proficiency/knowledge of using Tally with two years experience of handling accounts.
- **Desirable:** Experience of maintaining accounts/project.

Job description: To assist in maintenance of administrative project details/accounts.

Eligible candidates shall be required to submit **separate application for each post to be applied** in prescribed format annexed with self-attested copies of certificates of qualifications and experience **to the Director, CDTL, Mumbai at the above address by post**. All original documents must be brought for verification at the time of interview, if invited. No TA/DA will be paid for attending the interviews for the job applied for. After scrutiny of applications, candidates will be shortlisted for Interview. The date & venue of interview shall be communicated to shortlisted candidates separately. Only shortlisted candidates will be called for interview in due course of time.

Yours sincerely,

(Smt. Sayali U Warde)

Director I/c
CDTL-Mumbai

13. Experience:

S. No.	Post held	Part time/ Contract/ Ad-hoc/ Regular/Temp/Pmt.	Name of Institution /Employer	From ---to	Field of Experience	Salary drawn

14. Training / Short Course attended:

15. Award and / or Outstanding Achievements:

16. Documents to be enclosed:

- a. Degree / Diploma / Certificate ()
- b. Experience Certificates ()
- c. Age Proof ()
- d. Any Other ()

17. Undertaking:

I hereby declare that all the information given above is true to the best of my knowledge. If any of the above information is found to be incorrect at a later stage, I shall be liable to be disqualified /terminated from the service.

Date: _____

Place: _____

Signature of the Applicant